



**PSOS/CIS/PSEO**  
**2022-2023**

# What are PSEO, CIS, and PSOS?

- **PSEO (Post-Secondary Education Options)** - provide an opportunity for students to enroll in college or university courses that earn credits simultaneously for both their high school diploma and college degree. These courses are usually completed online or on the university campus.
- **CIS (College-In-the-School)** - are Crown College courses that are taught at SWCHS, by SWCHS staff who are also contracted through Crown. Students earn the same credits as stated above.
- **PSOS (Post-Secondary On Site)** - are UNWSP classes that are taught at SWCHS, by SWCHS staff who are also contracted through UNWSP. Students earn the same credits as stated above.

# Benefits and Risks of Dual Credit Classes

## **BENEFITS:**

- Earn free college credit
- Learn a difficult subject in smaller-sized classes at SWCHS
- Try out a subject at a college level to see if you like it
- Might finish college sooner
- Earn upperclassman benefits earlier in college including early registration, parking, etc.

## **RISKS:**

- Lower-than-desired grades could be on your high school AND college transcript
- More homework = less time for activities
- Not all credits earned transfer directly to every college

# What PSOS/CIS classes are taught at SWCHS?

- ❖ Introduction to Philosophy – UNWSP
- ❖ U.S. National Government – UNWSP
- ❖ Principles of Economics – UNWSP
- ❖ Introduction to Literature – UNWSP
- ❖ Composition – UNWSP
- ❖ US History to, and since, 1877 – UNWSP
- ❖ Principles of Biology – UNWSP
- ❖ Environmental Science and Sustainability – UNWSP
- ❖ General Chemistry I – Crown
- ❖ Personal Finance – Crown
- ❖ Math Survey – Crown
- ❖ Pre-Calculus – Crown
- ❖ Calculus I and II – Crown
- ❖ Spanish III and IV – Crown
- ❖ Entrepreneurship & Business Consulting – Crown
- ❖ Intro to Psychology – Crown

# Online PSEO Classes

- ❖ Online PSEO classes can be found on the post-secondary institution's website.
- ❖ The student will receive an open hour at SWCHS to work on this online class.
- ❖ Because students cannot register for these classes through the SWCHS website, we need a PSEO/DE/IS form turned in to indicate what class is being taken. This will also show up as an open hour on the student's schedule.
- ❖ Start and end dates of the class are determined by the college, not by SWCHS.
- ❖ For help with the online platform and registration, please contact the post-secondary institution.

# Forms Needed:

## **If your student is applying to UNWSP AND Crown College for PSOS/PSEO AND CIS:**

Please turn in **two** state forms (called MDE/NOSR\*), one with Crown College listed under post-secondary institution, and one with UNWSP under the post-secondary institution.

## **If your student is just doing PSOS (on site, UNWSP classes):**

- Fill out section 1 of the state form (SWCHS counselors will automatically send your student's transcript and test scores to the college)

## **If your student is just doing PSEO (online, any school):**

- Fill out section 1 of the state form **AND** turn in a PSEO/DE/IS form listing each PSEO class.

## **If your student is doing both PSOS and PSEO (all at UNWSP):**

- Fill out section 1 of the state form **AND** turn in a PSEO/DE/IS form listing **ONLY** the PSEO classes (not PSOS)

\*Minnesota Department of Education (MDE) Notice of Student Registration (NOSR) form

# What you need to do at this time:

- **If this is the first time you are taking a course from either institution, go online** to the institution(s) that your courses involve **and APPLY NOW** (see slide #3 and complete instructions for each institution below)! You do not need to apply again if you took a course from that college this year.
- **Use the link provided by each institution to complete section 1 of your MDE/NOSR form - be sure to include your signature AND that of one of your parents!** Crown has created an instruction sheet for completing electronic signatures, if you need help with that. This form must be completed **EACH SEMESTER** you are taking a PSOS or CIS class.
- **Email your counselor and attach a copy of the signed state form** to inform her that you have completed these 2 steps so she can fill out section 2 and then send that and your transcript and test score to the appropriate institution.
- **WATCH for a letter and/or email from the institution** informing you of your acceptance. You will also receive your login information to that institutions email if this is the first time you are enrolling there. **DO NOT LOSE THIS INFORMATION - YOU WILL NEED IT TO REGISTER FOR YOUR CLASSES!**
- **Follow the instructions sent to you in your college email for registering for your PSOS/CIS classes with the college.** You will also need to register for them in the SWCHS school site on March 10 (instructions for that to follow).



# Crown CIS Course Offerings

## Business Courses

### Fall 2022

- BUS 130: Concepts of Personal Finance
- BUS 240 Theory & Practice of Social Entrepreneurship
- BUS 2413 Business Management & Ethics (Part 1)

### Spring 2023

- BUS 130: Concepts of Personal Finance
- BUS 2400 Entrepreneurship
- BUS 2414 Business Management & Ethics (Part 2)

## Math & Science

### Fall 2022

- MAT 131: College Algebra
- MAT 2431: Calculus I (Part A)
- SCI 2451: General Chemistry I (Part 1)

### Spring 2023

- MAT 130: Mathematics Survey
- MAT 1410: Pre-Calculus
- MAT 2432: Calculus I (Part B)
- SCI 2452: General Chemistry I (Part 2)

## Humanities & Social Science

### Fall 2022

- LAN 256: Spanish II
- LAN 336: Spanish IV

### Spring 2023

- LAN 335: Spanish III
- LAN 411: Spanish Language Short Stories & Novellas
- PSY 130: General Psychology



# Crown Online Offerings

- Fully online classes; most asynchronous
- 15 week classes with weekly requirements
- For PSEO students only

BUS 130: Concepts of Personal Finance	MAT 130: Mathematics Survey
COM 1515: Public Communication	MAT 131: College Algebra
COM 247X: Media Foundations	MAT 2230: Statistical Concepts
CRJ 2520: Intro to Criminal Justice	MUS 1XXX: Class Voice Lessons
DEM 2XXX: Intro to Public Safety	MUS 235X: Music and the Arts
ECO 2XXX: Intro to Microeconomics	PED 1020: Personal Physical Fitness
ENG 1510: College Writing and Research	PED 1515: Health and Wellness for Life
ENG 1512: Introduction to Literary Analysis	PHI 232: Introduction to Philosophy
ENG 2510: American Literature	POL 312X: International Relations & Institutions
ENG 2510: Survey of World Literature	PSY 1010: Career Exploration
ENG 359: Topics in English	PSY 130: General Psychology
FAR 1560: Art Appreciation	PSY 236: Developmental Psychology
FAR 1600: Digital Imaging	SCI 1531: Foundations of Biology
HIS 1510: World Civilizations	SCI 2510: Nutritional Concepts
HIS 2510: American Government	SOC 230: Sociology
HIS 2520: US History	SOC 2530: Intro to Human Geography
IT 1XXX: Intro to Computer Applications	SOC 2535: Anthropology of Global Cultures

# Application

- Students must have a minimum **3.0** high school **GPA**.
- No standardized tests are required for admission.
- Deadline: June 1st

Students must complete the following:

- An online application to Crown
- An official high school transcript
- A MN Dept. of Education form (new one needed every semester)

**Apply online at ([www.crown.edu/apply](http://www.crown.edu/apply))**

# Registration Instructions

## **I. IT LOG-IN AND PASSWORD SET-UP**

Once accepted the student is emailed a link with instructions to complete this process

## **II. REGISTRATION INSTRUCTIONS**

Provided in April after network account activation & at Registration Day in May

# UNWSP On-Site Course Options

## Fall 2022

HIS2001 US History to 1877 (4 cr)

LIT1100 Introduction to Literature (4 cr)

POS2005 US National Government (4 cr)

PHI2005 Introduction to Philosophy (4 cr) – year-long

BIO1101 (L) Principles of Biology (4cr) - year-long

## Spring 2023

HIS2002 US History since 1877 (4 cr)

ENG1105 Composition (4 cr)

ECO2201 Principles of Economics I (4 cr)

TBD-Environmental Science & Sustainability (4cr)



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# UNWSP Online Course Options

**Greek/Latin/Chinese/Spanish**

**Anthropology**

**Art**

**Medical Terminology**

**Chemistry**

**Film Appreciation**

**Programming-Java**

**Criminology**

**Critical Thinking and Writing**

**Writer's Style**

**Computer Applications**

**Discovering Majors**

**Geography**

**History of Western Civilization**

**OT/NT Archaeology**

**World Religions**

**Race and Ethnicity in America**

**Accounting**

**Introduction to Shakespeare**

**Multiethnic American Literature**

**Irish Literature**

**Marketing**

**Various Math Courses**

**Intro to Music**

**Ethics**

**Physical Education Courses**

**Intro to Psychology**

**Intro to Sociology**

**Public Speaking**

**Intro to Theatre**

**Introduction to Data Analytics**

**Lifespan Psychology**



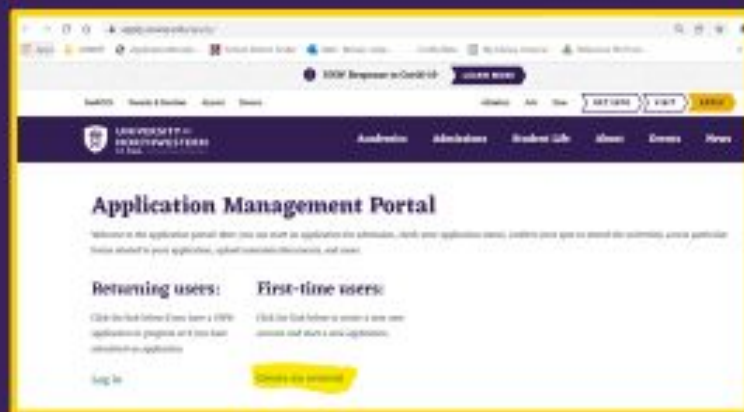
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To Apply: [unwsp.edu](http://unwsp.edu)

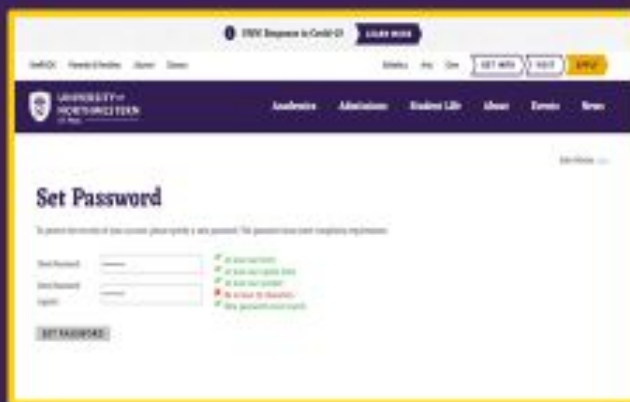


Click: **Apply**



Create: **Application Portal**

- Links to complete & upload docs
- Check app status
- Decision posted to portal



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# UNW Dual Enrollment

## Requirements

- High school GPA of **2.75**
- Standardized test scores (optional)
- Transcripts
- NOSR Form

## Application Deadlines

- Fall Term: July 15<sup>th</sup>
- Summer Term: Early College- April 15<sup>th</sup>
- Spring Term: December 1<sup>st</sup>

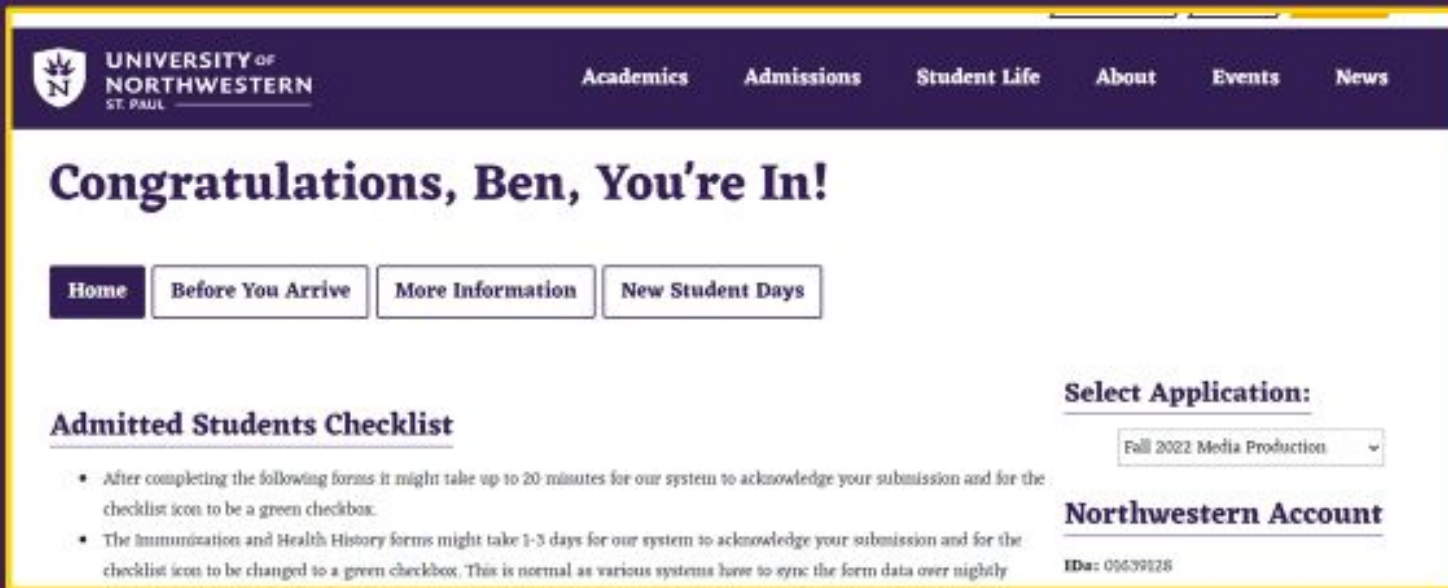




# UNW Dual Enrollment

## Portal: Posted Decision

- Application Complete: All Docs received
- E-mail sent **“Admission Decision is Ready”** ....



The screenshot shows the University of Northwestern St. Paul website. The header includes the university logo and navigation links for Academics, Admissions, Student Life, About, Events, and News. The main content area features a large heading "Congratulations, Ben, You're In!" followed by a row of buttons: Home, Before You Arrive, More Information, and New Student Days. Below this is a section titled "Admitted Students Checklist" with two bullet points: "After completing the following forms it might take up to 20 minutes for our system to acknowledge your submission and for the checklist icon to be a green checkbox." and "The Immunization and Health History forms might take 1-3 days for our system to acknowledge your submission and for the checklist icon to be changed to a green checkbox. This is normal as various systems have to sync the form data over nightly". To the right of the checklist is a "Select Application:" dropdown menu currently set to "Fall 2022 Media Production" and a "Northwestern Account" section with the ID "IDA: 00639028".



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# Application & Registration

## Apply

- Submit Application **IF FIRST TIME PSOS/PSEO STUDENT**
- Submit PSEO State Form **NEEDED EVERY SEMESTER**
- SWCHS counselors will automatically send transcript and test score to UNW

## Receive

- Acceptance Letter (with Login Information for email if new to UNW)
- Registration Information (via UNW Email)

## Register

- Online Self-Registration (Online and On-Site, using UNW email system)
- Advisors on-site to help register on Tuesday, May 3rd

## Start

- First Day of Semester
- Books Loaned by UNW (PSEO)

## Finish

- Last Day of Course, unless Drop or Withdraw (through UNW)
- Return PSEO Books to SWCHS (On-Site) or to UNW (Online)



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