

**Off-Campus Permission Form for 9<sup>th</sup> – 11<sup>th</sup> Grade Students | 2022-2023 School Year**

Student Name (please print) \_\_\_\_\_

**Regular attendance is required for all students for the entire school day. However, Juniors, Sophomores and Freshmen are allowed to be off campus during their open hour if:**

- the open hour is at the beginning or the end of the school day (1<sup>st</sup>, 2<sup>nd</sup>, 7<sup>th</sup>, or 8<sup>th</sup> hour); *and*
- they are in good academic standing; *and*
- this permission form is signed by the student and his/her parent/guardian.

**Conditions and guidelines for this privilege**

- This permission form does **not** allow freshmen, sophomores, or juniors to leave campus if their open hour is 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> hours. This includes the lunch period.
- When leaving campus, students are required to sign out at the receptionist desk. When arriving after the regular school day has begun, the student must sign in at the receptionist desk.
- Students are required to be on time to their next class, Encounter, or Discipleship Group. Failure to do so will result in a detention.

**Consequences for infractions/violations of these guidelines**

- Students will be given one detention as a warning for any of the above infractions. The second infraction will lead to an additional detention and the loss of the privilege of leaving campus for that student for the remainder of the semester.
- Permission to leave campus will be revoked (temporarily or longer term) if the student is on academic or disciplinary probation. Students who earn a detention due to excessive tardies will also lose privileges.
- School administration reserves the right to suspend the privilege of leaving campus for a day or any given time based on weather and driving conditions.

Yes, I have read and agree to abide by the above conditions.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

I, as a parent, give permission for open campus privileges for the above student.

(By signing this document you are stating that you agree to waive all claims against Southwest Christian High School, the Board of Education, the Administration, and any employee of Southwest Christian High School for personal injury and property damage of any type that could occur to your student or your property while they are off campus and that you agree to hold harmless Southwest Christian High School, the Board of Education, the Administration, or any other employees for any claims made on account of any injury or damage of property.)

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

PLEASE RETURN TO SWCHS:  
[receptionist@swchs.org](mailto:receptionist@swchs.org) | Fax to 952-556-5567 | Drop off at front desk